

Fund terms and conditions

What happens if we make a pledge to fund your project?

If you are successful, you will receive an offer letter from us via email that will outline how much we are investing in you, the terms of the offer and the methods of monitoring our investment.

All investments will require an Investment Agreement Form to be completed which will include monitoring arrangements for each investment.

Monitoring will consist of a monitoring report which will show how you spent the money and how you used it to do something differently to achieve better outcomes.

What happens if your application is unsuccessful?

If you are unsuccessful in your application, you will be sent the broad reasons why you have not proceeded to the next stage or why you have not received funding. You will receive feedback as to the strengths and weaknesses of your application.

The decision that we make is final and the feedback may not be used as grounds for challenge.

Data Protection

We will use the information you give us during assessment and during the life of your funding (if awarded) to administer and analyse the fund and for our own research purposes. We may give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring fund and evaluating its processes and impacts. These organisations may include universities, external evaluators, partners of the Council and other groups involved in delivering the project.

We may share information with organisations and individuals with a legitimate interest in the fund. We have a duty to protect public funds and for that reason we may also share information with Lottery distributors, government departments, organisations providing matched funding or for the prevention and detection of crime.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award to you and fraud is identified, we will provide details to the police and fraud prevention agencies, to prevent fraud and money laundering.

We might use the data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and their details will not be made public in any way, except as required by law.

Freedom of Information

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to, applicants to the fund. If information is requested under the Freedom of Information Act we will release it, subject to exemptions, although we may consult with you first. If you think that information you are providing may be exempt from release if requested, you should let us know when you apply.

Equality & Diversity

Our vision is to create a place which is comfortable within a modern, diverse and changing world; that celebrates and makes constructive use of our differences; without fear, enabling those who live, work, study and volunteer in the borough to make a positive contribution; where everyone is heard, valued and respected; and that welcomes learning and change.

If you require additional support to complete an application please contact us at the address provided, giving details of your requirement so that we can find ways of assisting you on a case by case basis.