

## **Project Re-Boot: Activate**

### **Funding Conditions**

Set out below are Sport Northern Ireland's specific Terms and Conditions for Project Re-Boot: Activate. The following sections relating to 'Payment of Awards', 'Claiming Your Funding', and 'Vouching' will supersede Section 6 of Sport Northern Ireland's Standard Terms and Conditions.

#### **Payment of Awards**

To receive a pledge from Sport Northern Ireland, you will need to do two things (the 'fund conditions'):

1. Raise at least 25% of your initial target.
2. Raise this from a minimum number of supporters. To verify whether Supporters are unique we will take account of information including, but not limited to: name, address, email addresses and payment card used. The minimum number of unique Supporters required is 25.

Following receipt of a pledge from Sport Northern Ireland, you must reach 100% of your initial funding target to enable Sport Northern Ireland to release its funding via Crowdfunder UK.

If your project fails to reach 100% of your funding target the Sport Northern Ireland pledge will be withdrawn and no payment will be made.

When 100% of the target has been met, Sport Northern Ireland's pledge will be paid via Crowdfunder UK.

#### **Claiming your funding**

You must draw down your funding through Crowdfunder UK within 3 months of the successful completion of your crowdfunding campaign. Any funding not drawn down after 3 months will be deemed unspent and will be returned to Sport NI by Crowdfunder UK.

Your funding must be used for the specific purposes as set out on your Crowdfunder campaign page. If you are unable to use the grant for the purposes set out on your Crowdfunder campaign, please notify Sport Northern Ireland immediately outlining how you

would like to repurpose/reprofile our funding. We can be contacted via our email address: [projectreboot@sportni.net](mailto:projectreboot@sportni.net)  
SNI will endeavour to reply to all queries within two working days.

### **Vouching**

Sport Northern Ireland will undertake sample vouching of projects. If your project is selected for vouching, Sport Northern Ireland will notify you and ask for evidence of how you have spent your funds. Therefore, it is essential that you retain original receipts, invoices and bank statements for all project expenditure .

### **Monitoring & Evaluation**

Sport NI has contracted Otium Leisure Consulting to provide Monitoring & Evaluation support to Project Re-Boot. Sport NI will undertake sample evaluation of successful projects through Otium Leisure Consulting. Links to surveys that can help you with monitoring and evaluation will be issued to you by email.

You are required to carry out a pre and post project survey, and may be asked to take part in a short interview about your experience of the fund. You must agree for your contact details to be passed on to us for this purpose and to supply any information requested in a timely manner.

### **Safeguarding**

To ensure that the organisation has appropriate Safeguarding Children and Young People Policy and Procedures in place, Sport NI through the NSPCC Child Protection in Sport Unit will undertake a sample of the information provided to validate minimum standards. You must also agree for your contact details to be passed on to us for this purpose and to supply any information requested in a timely manner.

### **Branding, Recognition & Marketing**

We may wish to use your campaign details, and our grant to you, as an example of a good practice case study; these case studies will be published via SNI's website and other social media channels to encourage and support other sports clubs and organisations to develop a crowdfunding project funding. We will discuss and agree the content with you.

Sport NI requires you to comply with any reasonable request and to assist with publicity or promotion of the award as Sport Northern Ireland may deem appropriate. Full details, including access to, and use of, our logo, brand toolkit and use of any signage can be found in the Support Sport to Build Back Better Toolkit at: <http://www.sportni.net/media-toolkit/>

### **Organisational Issues**

Please inform Sport NI in writing of any major changes to your organisation. These may include, but are not limited to:

- impending mergers,
- financial difficulties,
- significant loss of funding,
- significant changes in staffing,
- Charity Commission/Companies House matters.

If you change your address or contact details, please inform us via email: [projectreboot@sportni.net](mailto:projectreboot@sportni.net), providing details of your new address and contact details.

**Sport NI reserves the right to withdraw, reduce, vary or withhold the grant, in whole or in part in the event of: any failure to comply with the above and/or where the law is not being complied with.**