

CITY CHANGE FUND REVIEW – PAPER THREE

Assessment Criteria, July 2023



To be eligible for funding through the City Change Fund each project must satisfy all eight of the Assessment Criteria set out below:

1. Has the project signed up to the Council's terms and conditions?

In order to safeguard the use of publicly managed funds, the terms and conditions for funding through the City Change Fund must all be agreed in advance of any pledge from the Fund being made.

2. Does the project help address the demands that development places on an area?

To meet legal requirements (Regulation 59C of the Community Infrastructure Regulations 2013), the project needs to be for the provision, improvement, replacement, operation, or maintenance of infrastructure or anything else that is concerned with addressing the demands that development places on an area. This could include for example: projects which help address the need for local infrastructure; reduce any adverse impacts of development; or helping manage increased pressure on local services by enabling community action.

3. Is the project based in Plymouth, or are at least 75 per cent of the people benefitting Plymouth residents?

To be eligible the projects need to benefit the city and its people.

4. Is it explained clearly what the money will be spent on?

Where there is unspecified expenditure, or a lack of clarity about how the City Change Fund will be used, a pledge will not be made.

5. Does the project promote community cohesion and/or economic, social or environmental wellbeing?

Projects need to have demonstrable economic, social or environmental benefits to a local community and should be consistent with the Plymouth Plan's 'Welcoming City' value where 'Every person who lives in or visits the city will be treated fairly and with respect'. Projects whose intention is to convert people to particular religious, beliefs or philosophical positions will not be eligible for funding.

6. Does the project help address climate change or the cost of living crisis?

Projects need to support the City's Climate Emergency Declaration to make Plymouth carbon neutral by 2030 (<https://www.plymouth.gov.uk/environmentandpollution/climateemergency>) or the cost of living crisis. Evidence should be submitted showing how the project will help address climate change or support local communities through the cost of living crisis.

For climate change, this could include:

- improving the energy efficiency of buildings;
- supporting the re-use of buildings;

- promoting walking and cycling;
- reducing waste;
- reuse and recycling actions;
- wildflower planting;
- the use of sustainable/recycled materials;
- raising awareness of climate change through events; and/or,
- increasing biodiversity with the installation of bee bricks/bat boxes etc.

For the cost of living crisis this could include:

- free events/access to services, particularly for those on lower incomes;
- the installation of community amenities such as free access to food/cooking equipment;
- provision of services to families in poverty; and/or,
- promoting reuse/repair rather than buying new.

All projects are expected to do something, so if unsure how to meet this criteria, projects are encouraged to e-mail citychange fund@plymouth.gov.uk for advice.

7. Does the project conflict with council policy or business?

Projects that seek to undertake work that is contrary to the Council's policies (for example, its planning or estates policies) or negatively impact on its ability to deliver its services will not be supported through the CCF.

8. Does the project place any additional financial burdens on the City Council without securing its prior consent?

Projects which add financial burdens to the Council's budgets will not be eligible for funding unless this impact has been agreed by the relevant Council department.

Plymouth City Council reserves the right to amend these assessment criteria at any time.