

Connected Communities Grant Conditions

Set out below are our general grant conditions:

Claiming your grant

- 1 Your grant must be taken up (i.e. started) within three months of the end of your crowdfunding campaign otherwise your grant offer expires. If there is a delay in the take up of your grant, please discuss this with us so that we can consider whether we can extend the timescale within which you may take up your grant.
- 2 Your grant must only be used for the specific charitable purposes for which it was made, as set out on your Crowfunder campaign page. It is restricted for these purposes only. Any changes to your grant, including a variation to the purpose of the grant, must be agreed in writing by us.
- 3 If the grant is for capital purposes then any claim must be accompanied by relevant invoices. We will also accept pro-forma invoices.

Reporting requirements and evaluation

- 4 You will be required to submit a brief report on the outcomes of your project in the format provided either at the end of your project, or earlier if requested.
- 5 You may be asked to take part in a short interview about your experience of the fund, you may also be asked to complete a short questionnaire about your project. You agree for your contact details to be passed on to a researcher for this purpose and to supply any information requested in a timely manner.
- 6 Your audited accounts should specifically acknowledge the Trust's grant, the amount you were awarded and that the grant is restricted.
- 7 If your organisation issues a news release about the grant or makes any additional announcements relating to the grant, please provide us with a copy.

Use of publications and materials

- 8 You grant us a non-exclusive, irrecoverable, royalty free licence to use and reproduce the materials and or publications produced in whole or in part as a result of the grant for any purpose. You will ensure that all relevant third party permissions have been obtained to enable us to use and reproduce such materials in accordance with this clause.
- 9 If you did not inform us that you intended to sell or license for value the

publications and or materials produced as a result of the grant in your original grant application then you can only do so with our express written permission. If we grant permission for you to sell or license for value such materials or publications, unless you agree with us otherwise, you will pay us a proportion of any net profits equal to the proportion of funding we provided to produce the materials and or publications.

Employing Staff

- 10 We expect you to comply with all relevant employment legislation and provide appropriate staff/volunteer supervision and support.
- 11 We will not fund posts which are paid below the current London Living Wage and we would encourage you to become a Living Wage Employer. Details of this can be found at: www.livingwage.org.uk. If you need help with this please contact us.
- 12 We will not pay redundancy for any employee whose employment is terminated because funding has run out.

Equal opportunities

- 13 We expect you to work within an equal opportunities framework in relation to your staff, volunteers, trustees and beneficiaries.

Organisational Issues

- 16 Please inform us in writing of any major changes to your organisation, this may include impending mergers, financial difficulties, significant loss of funding, significant changes in staffing, and/or Charity Commission matters.
- 17 If you change your address, please inform us in writing, providing details of your new address on your organisation's headed notepaper.
- 18 It is a condition of grant aid that the organisation complies with Health and Safety legislation. If, following a monitoring or any other visit we are concerned about any aspect of health and safety, the grant shall be suspended until such time as the premises have been inspected and passed safe. Such an inspection shall be carried out by an independent consultant appointed by the Trust or by an officer of the relevant statutory authority. Any concerns about health and safety should be discussed with us at as early a stage as possible.

We reserve the right to withdraw, reduce, vary or withhold the grant, in whole or in part in the event of: any failure to comply with the above and/or where the law is not being complied with.

