

CRITERIA FOR CITY CHANGE FUND



1. Meet legislative requirements that are associated with this fund – so projects must be spending money on:

The provision, improvement, replacement, operation, or maintenance of infrastructure or anything else that is concerned with addressing the demands that development places on an area. (Regulation 59C of the CIL regulations 2013)

2. Meet Plymouth City Council conditions:

- You must have a governing document (constitution, set of rules or equivalent) that show how your group or organisation is run and managed. (If you are an individual we suggest you contact your [local Councillors](#) or [Plymouth Octopus Project](#) to find out about community groups that might support your idea).
- You must have a bank or building society account in the name of the group, with a minimum of two cheque signatories.
- Your project must be completed within a year of the grant being awarded unless otherwise agreed.
- You must sign a Grant Acceptance agreement
- A grant report template must be submitted at the end of the project.

3. Projects must benefit people in Plymouth* and priority will be given to one or more of the following:

- Your proposal must be in an area of the city where development has taken place which has contributed to this fund.
- Helps meet the demands that development places on the need for community services and facilities in the city.
- Helps improve the local environment and public spaces.
- Demonstrates added benefit for the city through for example, using local businesses or developing skills of local people.

*At least 75% of the people benefitting from your project should live in Plymouth.

Further Guidelines:

- You are strongly advised to contact your [local Councillor](#) to make sure they know about your project.
- Generally we will fund up to 50% of a project up to a total of £5,000 except in exceptional circumstances.
- The decision to pledge towards a project will be influenced by the interest that the project generates from 'the crowd', the extent to which it benefits local people as described in Section 3 above and how much has already been pledged in the area.

- Funding from development taking place in an approved [Neighbourhood Plan](#) Area will only be pledged to projects from within that area.

We will not pledge towards projects that:

- Help only one individual
- Do not promote community cohesion
- Are managed by groups that have had a previous grant which has not been managed satisfactorily
- Are raising funds for works or equipment already committed, bought or completed (including trips)
- Solely benefit people who live outside of Plymouth
- Include unspecified expenditure
- Promote a specific political party or faith
- Any project that interferes with Council business
- Any project that has an unauthorised financial implication on the Council
- Plymouth City Council reserves the right to not fund a project or to withdraw funding during a campaign if it becomes apparent that any of the criteria are not being met.

We expect most of the funds to be distributed to community groups, social enterprises and organisations with a community purpose.

Some examples of the types of projects that could receive support from this fund:

- family/community type projects that improve the environment or activities in local neighbourhoods
- projects that develop skills, support student integration in the city, or support students staying on and starting up businesses
- projects that promote local food, healthy eating or support small local businesses to thrive
- projects that make local shopping areas safer, more attractive and with better facilities for the local community.

Plymouth City Council reserves the right to amend this information at any time.