



East Herts Terms and Conditions

Eligibility

Location: All applicants must live, or be proposing a project, in the East Herts district area which includes Bishop's Stortford, Sawbridgeworth, Buntingford, Hertford, Ware and the surrounding villages.

Who can apply:

The following organisations are eligible and may be considered for funding:

- Voluntary and community groups
- Town and parish councils
- Faith groups (but not for promotion of a particular religion or belief)
- Not-for-profit organisations

Requirements: To apply for funding your organisation must be:

- Volunteer-led with an agreed constitution or delivering on a not-for-profit basis
- An equal opportunities organisation with a robust policy in place
- Well governed with at least 3 unrelated individuals on the management committee
- Financially viable with its own bank account that requires 2 unrelated people to authorise payments and make withdrawals
- Able to complete the project within a year of grant being awarded
- In receipt of all necessary planning permissions - should your project involve work on a building or outdoor space.
- Additionally, to be eligible for this fund organisations must have obtained endorsement from their relevant East Herts Councillor. Here is the link to list of councillors

<https://www.eastherts.gov.uk/councillors-committees/find-your-councillor>

- In the planning stage of your project and campaign, ready to go "live" on the platform in 4 to 6 months

Types of projects we can fund:

- Community gardens
- New storage facilities in a village hall or community building
- Playground improvement projects – play equipment
- Improved or new sports facilities or equipment such as outdoor table tennis tables
- Digital inclusion such as technology – Ipads for vulnerable clients to engage
- Sports and physical activity programmes that are specifically targeted at people on low incomes, disabled people or those with long term health conditions, BAME communities
- Support for people who are lonely or tackling addiction
- Volunteer training or development

We will also fund things like a new boiler, new floor, a new path around a playing field – anything that improves a well-loved, well used community asset and makes it easier for people to be more active or meet up with people in a fit for purpose space or place



Things we cannot fund:

- Promotion of a particular religion or political belief
- A service that the state is obligated to provide
- A plot of land or building where ownership or a lease is not yet established
- Purchase of items on behalf of another
- A building project that has already started
- A building project that will take longer than 12 months to complete
- Purchase of medical equipment
- VAT that can be recovered
- Maintenance or minor repair work on buildings or spaces
- Hardship where an organisation is in crisis

Additional Terms and Conditions

If you are successful in being awarded funds, East Herts Council requires you to agree to the following terms and conditions:

- The grant will only be spent on what was submitted in application.
- You must notify us immediately if the project can't go ahead or is delayed
- Always acknowledge the council's financial contribution in any publicity material or communications with any media
- Once the project is completed, applicants will take photos and submit them to the council with appropriate consent and permission for the council to use them.
- Invite your East Herts Ward councillor to the proposed activity or to view how the money has been spent.
- Monitor your project/activity and collect data that is relevant to the health and wellbeing outcome(s) ticked in your application and submit within 3 months of completing the project
- We acknowledge we cannot sell or dispose of any equipment or other assets funded or part funded by the council without first receiving written permission.
- In the event of a breach of these Terms and Conditions the Council reserves the right to take action to recover the total grant awarded.

NB If the project is about improving a playground owned by East Herts, this must be discussed first with the Leisure and Parks Development Officer and the project must comply with the Council's policy and practice around development of play facilities.